



WOMEN'S PRIZE FOR FICTION 2022 TERMS AND CONDITIONS OF ENTRY

I. THE PRIZE

- The Prize is worth £30,000 (anonymously endowed). It will be awarded to the woman who, in the opinion of the judges, has written the best full-length novel that is eligible for the Prize. The Prize may not be divided or withheld. The decision of the judges will be final.
- The judges will be responsible for compiling a shortlist of no more than six, but not less than three, of the books submitted for the Prize. For inclusion in this shortlist, a title should have the full support of at least one judge in whose opinion it is a valid contender for the Prize itself.
- The judges will be responsible for compiling a longlist of no more than sixteen, but not less than fourteen, of the books submitted for the Prize. For inclusion in this longlist, a title should have the full support of at least one judge in whose opinion it is a valid contender for the shortlist.

2. CONDITIONS OF AWARD

Any eligible book that is entered for the Prize shall not qualify unless its publisher agrees:

- a that if an entered book should be longlisted, the publisher will contribute £1,000 (plus VAT) for promotional activity. This payment is to be made promptly within seven days by BACS on receipt of an invoice. This stipulation is subject to appeal by a publisher for whom such expenditure would prove prohibitive and may be adjusted or waived at the discretion of the Women's Prize Trust.
- b that if an entered book should be shortlisted, the publisher will contribute £5,000 (plus VAT) for promotional activity. This payment is to be made promptly within seven days by BACS on receipt of an invoice.

- c that if an entered book should win the Prize, the publisher will contribute a further £5,000 (plus VAT) for promotional activity. This payment is to be made promptly within seven days by BACS on receipt of an invoice.
- d that if an entered book should be longlisted, the publisher will provide 25 copies for promotional and administrative purposes and agree to sell further copies to the Women's Prize Trust at 70% discount for promotional use or outreach activities.
- e that if an entered book should be shortlisted, the publisher will provide a further 70 copies for promotional and administrative purposes and agree to sell further copies to the Women's Prize Trust at 70% discount for promotional use or outreach activities.
- f that if an entered book should win, the publisher will provide 50 copies for promotional and administrative purposes and agree to sell further copies to the Women's Prize Trust at 70% discount for promotional use or outreach initiatives.
- g that if an entered book should be longlisted, the publisher will provide within two weeks of the longlist announcement an electronic text version to the Royal National Institute of Blind People (RNIB) (or, if requested by the Women's Prize for Fiction, to any other approved body), for the purposes of producing and distributing on a not-for-profit basis accessible copies to visually impaired persons. Should one of your submissions be longlisted, please inform rights owners that accessible copies are being produced and distributed.
- h that if an entered book should be longlisted, be shortlisted or wins, the publisher will ensure that copies of their titles are available in bookshops and libraries at the time of the relevant announcements.
- i to invite shortlisted authors to public events and the award ceremony. Publishers will be responsible for covering travel costs and relevant expenses of bringing authors from overseas, and do their best to ensure their attendance.
- j that if an entered book should be longlisted or shortlisted, the publisher will obtain permission from the copyright holder and agree to broadcast, record and/or make available a downloadable audio and/or audio visual and/or text file extract, to be used for publicity or promotional purposes on the website, mobile site, podcast, any other partner websites or platforms, and/or Women's Prize Trust product or merchandise. The publisher agrees to inform the Women's Prize for Fiction of the copyright credit to be used, and to obtain the required permission to supply the epub, cover and metadata for sale on the website, mobile site, podcast and any other partner websites or platforms.

k that if an entered book should be shortlisted or wins, the publisher will use best endeavours to facilitate recorded interviews/readings with the author to be used by the Women's Prize for Fiction on either web, mobile or audio platforms to promote the Prize.

3. ELIGIBILITY

a Any full-length novel written in English by a woman of any nationality is eligible.

b Translations of books originally written in languages other than English are not eligible.

c Books from all genres are encouraged. All books must be unified and substantial works written by a single author. Neither a book of short stories nor a novella is eligible (for the purposes of the Women's Prize for Fiction, a novella is defined as a story between 12,000 and 30,000 words long).

d All entries must be submitted in print form (6 copies), as well as one digital file (a typeset or print-ready PDF preferable) bar suggested call-in titles.

e Audio files may also be requested for submissions; publishers will be contacted by email if audio files (or discount codes providing free access) of individual titles are required.

f In the event of the book being longlisted, the publisher must undertake to produce hard copies for national distribution if they are not already available.

g Submissions must be accompanied by a hi-res author image and hi-res jacket image with any credits listed in the file name, along with a press release for the novel, emailed to submissions@womensprizeforfiction.co.uk. These files will not be considered by the judges as part of their decision, but will be used by the Women's Prize for Fiction from longlisting onwards.

h All entries must be first published as a print or e-book edition in the United Kingdom between 1 April 2021 and 31 March 2022, but may have been previously published outside the UK. Titles with simultaneous UK and US publications, or UK and Republic of Ireland publications, within this timeframe are eligible.

i Only books published in the UK are eligible. To comply with this rule, books need to have a UK ISBN, have the price printed in pounds sterling and be distributed in the UK through established retail and / or online outlets.

j All entries must be produced by an established publishing house for adult titles. 'Established' is here defined as a house which publishes a list of at least two fiction novels by different authors and with ISBNs every year, sells them in pounds sterling, and distributes its books nationally

through established retail and/or online outlets. For the avoidance of doubt, 'established publishing house' does not include print-on-demand services or companies who publish titles via a commercial arrangement through which they are paid by the author.

- k Self-published books are not eligible for the Prize, where the author is the publisher. If the publisher is a company which has been specifically set up to publish the novel in question, and/or the author is the person who owns the majority shareholding or otherwise controls the company, the novel is ineligible.
- l Publishers are reminded that it is their responsibility to make sure that all submitted titles are eligible for the Prize.
- m It is the responsibility of the publisher to ascertain that the authors of all books submitted for the Prize have given their consent to entry, and will abide by the terms and conditions.
- n The author must be living at the date of submission.
- o The decision of the Women's Prize for Fiction on eligibility is final, and no correspondence will be entered into on the subject.

4. ENTRY OF BOOKS

- a Titles will be accepted for submission for the 2022 Women's Prize for Fiction from Friday 10 September 2021.
- b Publishers with a list of more than five fiction titles may enter up to TWO full-length novels per bona fide imprint with first publication dates between 1 April 2021 and 31 March 2022.

Publishers with a list of five fiction titles or fewer may submit ONE full-length novel with first publication dates between 1 April 2021 and 31 March 2022.

Publishers may enter as 'free passes' in addition to the allocation of two/one novels per imprint any titles with first publication dates between 1 April 2021 and 31 March 2022 by authors who have previously won or been shortlisted for the Orange Prize for Fiction 1996 – 2012; the Women's Prize for Fiction in 2013, 2018, 2019, 2020 and 2021; and the Baileys Women's Prize for Fiction in 2014 – 2017. Please note that books by authors who have previously won or been shortlisted for the Orange Award for New Writers are not eligible for this free pass.

The following steps (c, d, e) should be taken for titles to be considered:

c **By 5pm BST Friday 24 September 2021**

- Publishers should complete an ONLINE ENTRY FORM for each free pass title they are submitting, available on the Women's Prize for Fiction website: www.womensprizeforfiction.co.uk/enter
- Publishers must also send a TYPESET OR PRINT-READY PDF FILE for each free pass title published between 1 April 2021 and 24 September 2021 to submissions@womensprizeforfiction.co.uk. Please name the file as the book title + author name, and send the file at the same time as the hard copies (see below).
- Publishers must send a HI-RES JACKET COVER IMAGE (png/jpeg), a HI-RES AUTHOR PHOTO with credit (jpeg/png) and a PRESS RELEASE for the book to submissions@womensprizeforfiction.co.uk
- For any free pass titles that have already been published or are already available by this date, i.e. those titles published between 1 April 2021 and 24 September 2021, publishers should send SIX COPIES copies (finished or bound proofs*) to be received at:
Women's Prize for Fiction 2022, c/o Biscuiteers, Unit 2, Greenlea Industrial Estate,
Prince George's Road, London, SW19 2JD

d **By 10am BST Monday 4 October 2021**

- Publishers with a list of more than five fiction titles should complete an ONLINE ENTRY FORM for each general submission title, up to a maximum of TWO eligible books per imprint, available on the Women's Prize for Fiction website: www.womensprizeforfiction.co.uk/enter
- Publishers with a list of five or fewer fiction titles should complete an ONLINE ENTRY FORM for the general submission title, up to a maximum of ONE eligible book per imprint, available on the Women's Prize for Fiction website: www.womensprizeforfiction.co.uk/enter
- Publishers must also send a TYPESET OR PRINT-READY PDF FILE for each general submission title to submissions@womensprizeforfiction.co.uk. Please name the file as the 'Book Title + Author Name', and send the file at the same time as the hard copies.
- Publishers must send a HI-RES JACKET COVER IMAGE (png/jpeg), a HI-RES AUTHOR PHOTO with credit (jpeg/png) and a PRESS RELEASE for the book to submissions@womensprizeforfiction.co.uk
- For any general submissions titles that have already been published or are already available by this date, i.e. those titles published between 1 April 2021 and 4 October 2021, publishers should send SIX copies (finished or bound proofs*) to be received at:
Women's Prize for Fiction 2022, c/o Biscuiteers, Unit 2, Greenlea Industrial Estate,
Prince George's Road, London, SW19 2JD

e **By 10am GMT Monday 8 November 2021**

- This is the final deadline for receipt of copies of any remaining titles, i.e. those free pass and general submissions titles published between 25 September 2021 and 31 March 2022. Publishers should send in **SIX copies** (finished or bound proofs*) of each to:
Women's Prize for Fiction 2022, c/o Biscuiteers, Unit 2, Greenlea Industrial Estate, Prince George's Road, London, SW19 2JD.
- This is also the final deadline for receipt of a TYPESET OR PRINT READY PDF FILE of any remaining titles, i.e. those free pass and general submissions titles published between 25 September 2021 and 31 March 2022, to submissions@womensprizeforfiction.co.uk
- Publishers must send a HI-RES JACKET COVER IMAGE (png/jpeg), a HI-RES AUTHOR PHOTO with credit (jpeg/png) and a PRESS RELEASE for the book to submissions@womensprizeforfiction.co.uk
- Each publisher may also submit a list of a further THREE suggested 'call-in' titles per imprint, including a pitch for the submission of not more than 250 words, via the ONLINE ENTRY FORM available on the Women's Prize for Fiction website: www.womensprizeforfiction.co.uk/enter.
- Please DO NOT SEND any digital files or physical copies of suggested call-in titles unless requested. Any copies sent without request or without an official submission must be collected at the publishers' expense and arrangement.
- Each publisher agrees to provide access to an audio file for judging purposes upon request.
- Call-in titles are not compulsory and how many, if any, the judges wish to call in, is at their discretion. Please note no coercion of judges will be tolerated. Publishers will be contacted if judges wish to call in any titles, and print / digital books will be requested at that stage.

*If a publisher is sending proof copies in the first instance, they should ensure they are bound and accompanied by a rough cover. Publishers should send finished copies to the above address as soon as they become available, by Monday 6 December 2021 at the latest.

f The judges may additionally request other titles not initially submitted by publishers, with publication dates between 1 April 2021 and 31 March 2022. In this event, the publishers will be asked to complete an ONLINE ENTRY FORM, submit SIX printed copies of the book and a TYPESET OR PRINT READY PDF FILE as soon as possible.

g The Women's Prize for Fiction will not acknowledge receipt of submissions and

does not accept any responsibility for late, lost or damaged entries. Proof of sending is not proof of receipt.

h Successful submissions made via the ONLINE ENTRY FORM will result in an automated acknowledgement message on-screen upon completion; entrants will not receive a message to the email address provided.

i No book entered by publishers or called in by the judges will be returned to publishers.

5. ADMINISTRATION AND COMMUNICATION

a All entries for the Women's Prize for Fiction are strictly confidential and may not be used to publicise an author in the future, unless they have been longlisted, shortlisted or won.

b All data and personal information shared with the Women's Prize for Fiction shall be handled in the strictest confidence and in accordance with the Women's Prize for Fiction's privacy policy: <https://www.womensprizeforfiction.co.uk/privacy-policy>

c In entering works to the Women's Prize for Fiction 2022, the publisher agrees to allow the Women's Prize Trust to raise funds from any unused stock, in order to further its charitable mission.

d The publisher acknowledges and agrees that to the extent permitted by law, the Women's Prize for Fiction and any other person(s) in connection with the Prize will not be liable for any loss or damage (whether such damage or losses were foreseen, foreseeable, known or otherwise) including financially and/or to reputation and/or disappointment, suffered by any entrant or publisher or agent on behalf of an author, entering the Prize or as a result of accepting any Prize.

e These rules and the entry submitted in accordance with them shall constitute a contract governed by the exclusive laws and the exclusive jurisdiction of the courts of England and Wales.

f For any eligibility queries for the Women's Prize for Fiction, please email: submissions@womensprizeforfiction.co.uk